

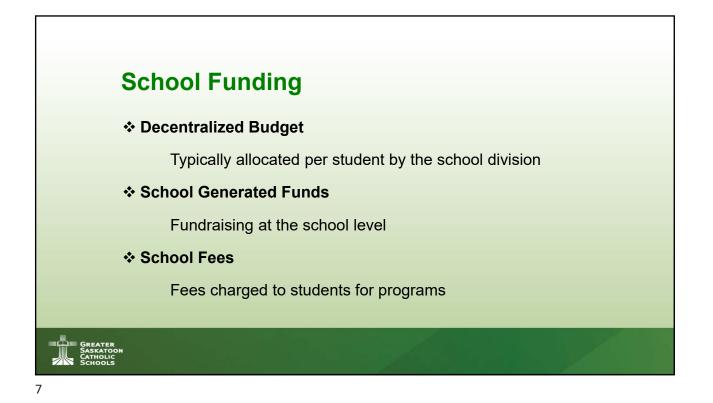


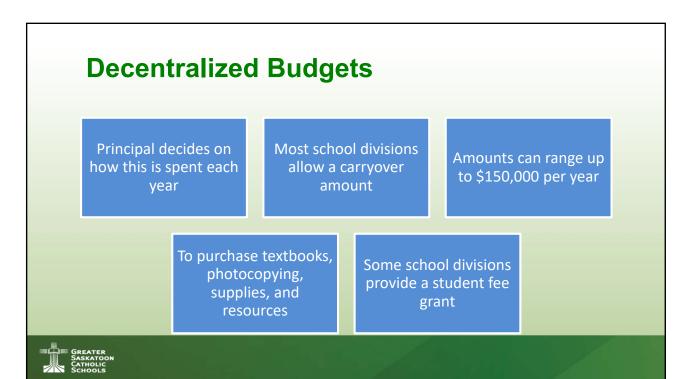


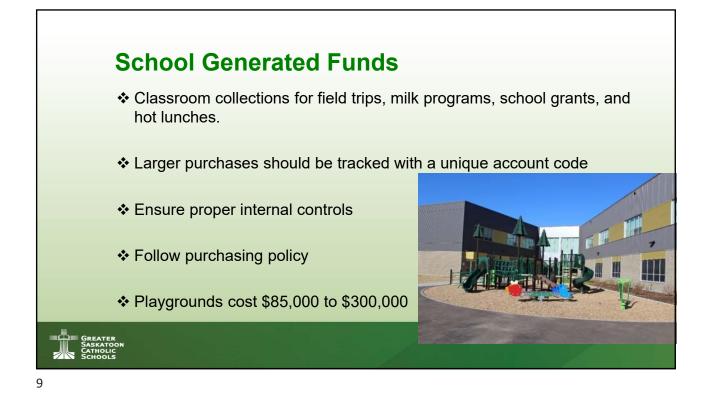


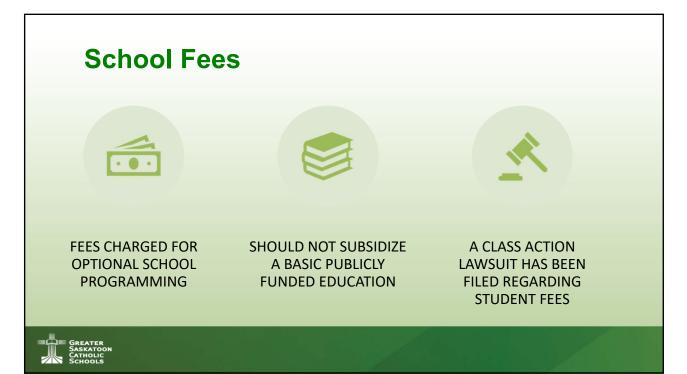


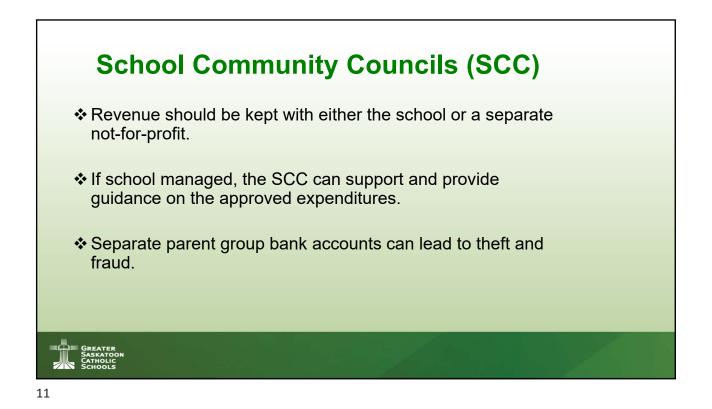
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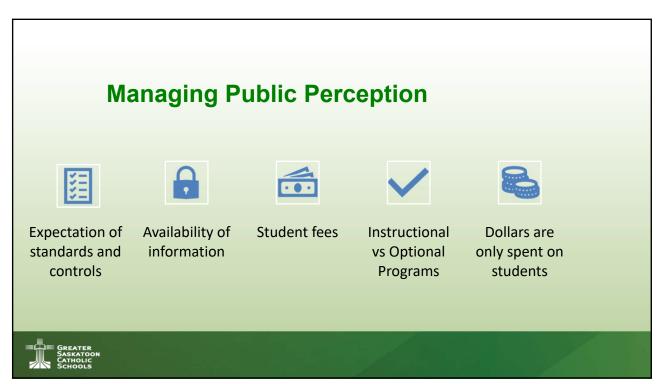


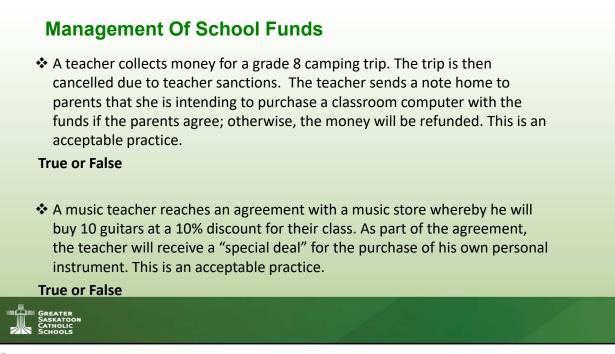








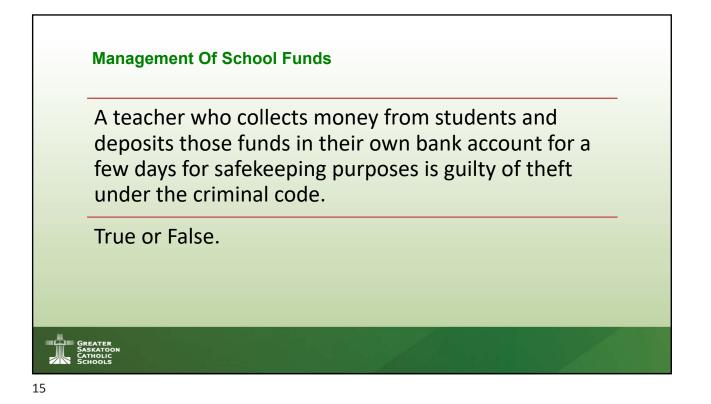


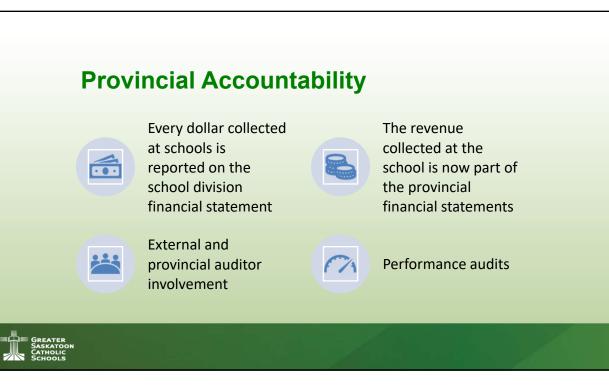


## **Management Of School Funds**

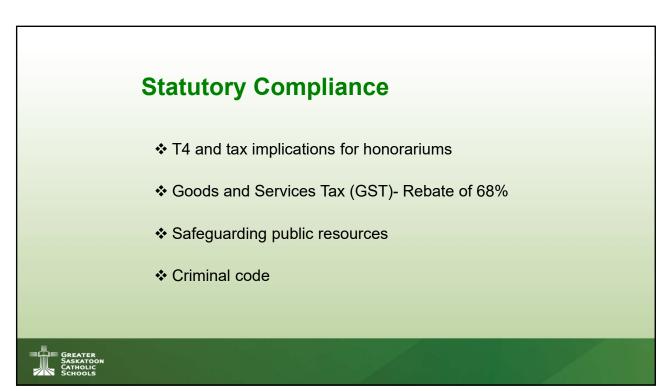
- A teacher collects \$300 from students to cover the cost of an activity to be held next week. Tomorrow is payday but the teacher needs \$40 to pay a personal expense today and borrows the \$40. This is an acceptable practice. True or False.
- The school photographer pays a 15% commission on school pictures sold in the school, which is paid directly to the staff fund. The staff is considering how to spend those funds and the following suggestions are put forward. Which of the following are not an acceptable practice:
  - a) Replenish the school fund
  - b) Take the kids on a field trip
  - c) Finance the staff yearend party
  - d) Pay part of the cost of a seminar











Liability and Insurance			
	Every school division has an insurance plan	All staff are required to act reasonable and provide a level of care that exceeds parents/caregivers	
	Complete accident reports	Do not accept liability but you can apologize that something unfortunate happened	
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